



SOLICITATION AMENDMENT

Solicitation No. **HP632209**

Amendment No: 4

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Solicitation Due Date: March 12, 2007

3:00 P.M.

ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 West Adams, Room 303
Phoenix, AZ 85007
(602) 542-1040
(602) 542-1741 fax

Contact: Karen Boswell

A signed copy of this amendment must be submitted with your Solicitation Response.

This Solicitation is amended as follows:

In the best interests of the members served through the behavioral health system, the Contract Start Date has been amended to September 1, 2007 to allow more time for contract implementation. In consideration of this change, the solicitation submittal date has been amended to March 12, 2007 at 3:00 pm with the same submittal location of Arizona Department of Health Services, Office of Procurement, 1740 West Adams Street, Room 303, Phoenix, Arizona 85007.

Vendor hereby acknowledges receipt and
understanding of above amendment

Signature

Date

Name and Title:

Name of Company:

The above referenced Solicitation Amendment is hereby
executed this 2nd day of March, 2007 in Phoenix, Arizona.

Signature

Title: Christine Ruth, Deputy Procurement Administrator

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REQUEST FOR PROPOSAL HP632209

1. **Solicitation Cover Page, Solicitation Due Date/Time is stricken in its entirety and replaced with the following:**
March 12, 2007/3:00 pm
2. **Special Instructions F. Proposal Opening, first sentence of first paragraph is stricken in its entirety and replaced with the following:**
Proposals will be opened publicly on March 12, 2007 at 3:00 pm at the ADHS Procurement Office, 1740 West Adams, Phoenix, Arizona 85007.
3. **Scope of Work C. Covered Services and Managed Care Service Delivery 7. Specific Services f. Annual Housing Plan, Housing Committee, and Disclosures first sentence of first paragraph is stricken in its entirety and replaced with the following:**
By October 31, 2007 and subsequently within the first sixty (60) days of each Contract Year, the Contractor shall submit an Annual Housing Spending Plan for development, maintenance, use, and acquisition of housing properties in a format specified by ADHS.
4. **Scope of Work F. Customer Services 5. Member Information a. Member Handbook, first sentence of the second paragraph is stricken in its entirety and replaced with the following:**
The Contractor shall review the Member Handbook at least annually and distribute an updated Member Handbook to each behavioral health recipient on or before October 1, 2007 then by August 1st of each Contract Year.
5. **Scope of Work I. Administrative Structure and Organization, 3. Business Continuity/Recovery Plan and Emergency Preparedness, a. Business Continuity and Recovery Plan, second paragraph, first sentence is stricken in its entirety and replaced with the following:**
The Contractor shall review its Business Continuity and Recovery Plan annually, update it as needed and provide it to ADHS for review by September 10, 2007 in the first Contract Year and by July 10th of each subsequent Contract Year in accordance with Exhibit A of this Contract.
6. **Definition for Contract Start Date is stricken in its entirety and replaced with the following:**
"Contract Start Date" means September 1, 2007.
7. **Proposal Content question C-4 on page 216 is stricken in its entirety and replaced with the following:**
 4. Assuming there is an aggressive implementation schedule for this Contract, identify what functions the Offeror could perform within three (3) months of Contract award (for example, claims payment, processing grievances and appeals, prior authorization, etc.) and the amount of lead time required for the remaining functions. Limit six (8) pages.
8. **Proposal Content Question H-4 is stricken in its entirety and replaced with the following:**
 4. Describe how the Offeror will meet appointment access requirements. Address the following:
 - a. Describe how the Offeror will secure sufficient numbers of providers to assure appointment access to covered behavioral health services beginning on September 1, 2007.
 - b. Identify anticipated barriers to sufficient access on September 1, 2007.
 - c. Describe the strategies the Offeror proposes to address these barriers. Identify two strategies used in the past that have been successful and one that has not. Identify the customer(s) who can verify this experience.Limit two (2) pages.
9. **Special Terms and Conditions A. Contract Interpretation 3 Contract Term is stricken in its entirety and replaced with the following:**
 3. Contract Term. The term of any resultant contract shall commence on September 1, 2007, and shall continue for a period of three (3) Contract Years thereafter, unless terminated, canceled, or extended.

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Exhibit A: Contractor Periodic and Ad Hoc Reporting Requirements is amended with the underlined language below:

Business Continuity/ <u>Recovery</u> Plan	Annually	<u>September 10th 2007 then July 10 of each subsequent Contract Year</u>	Contract	Bureau of Compliance
Children's System of Care QM Data- CFT Process Measurement Review	Semiannually	<u>October 1, 2007 then July 31 and January 31 of each Contract Year</u>	Contract	Bureau of QM Operations
Medical Care Evaluation: Study Results	Annually	<u>November 1, 2007, then September 1 of each contract year</u>	ADHS/DBHS Policies and Procedures Manual	Bureau of QM Operations
Medical Care Evaluation: Study Methodology	Annually	<u>December 1, 2007 then October 1 of each Contract Year</u>	ADHS/DBHS Policies and Procedures Manual	Bureau of QM Operations
Member Handbook	Annually	<u>October 1, 2007 then August 1 of each contract year or within 30 days of receipt of changes made to template by ADHS</u>	Contract	Bureau of Compliance
Annual Housing Plan	Annually	<u>October 31, 2007 then August 31 of each Contract Year</u>	Contract	Clinical and Recovery Services